

Genesis Preparatory Academy

APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS

Please print all information requested except signature

If information requested below is already included in your attached resume, it is acceptable to write "See resume"

PERSONAL INFORMATION

Legal Name: _____

Last

First

Middle

Maiden

Address: _____

Street

City

State

Zip

How long have you lived there? _____

Social Security No. _____ - _____ - _____

Cell Phone () _____ Secondary Phone () _____

E-mail _____

Position applied for _____

Days/hours available to work No Preference Mon _____ Tue _____

Wed _____ Thu _____ Fri _____ Sat _____ Sun _____

How many hours can you work weekly? _____ Can you work nights? _____

Salary desired \$ _____ (Be specific)

Employment desired: Full Time Part Time Full or Part Time

When are you available to start? _____

For Teaching Position:

Are you Certified? Yes No

If Yes – By what state? _____

If Yes – Please provide a copy of your Certificate

EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	# OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

CRIMINAL RECORD

Have you ever been convicted of a crime? Yes No

If yes, explain the number of conviction(s), nature of offenses(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation.

EMPLOYMENT HISTORY Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give a firm name. **Attach additional sheets if necessary.**

Have you ever been in the armed forces? Yes No

Are you now a member of the national guard? Yes No

Specialty Date _____ Entered _____ Discharge Date _____

Employer _____ Job Title _____

Address _____

Phone _____ Supervisor _____ May we contact Yes No

Dates of Employment (month & year) From: _____ To: _____

Starting Salary \$ _____ Ending Salary \$ _____ Full Time Part Time Temporary

Duties: _____

Reason for leaving: _____

Employer _____ Job Title _____

Address _____

Phone _____ Supervisor _____ May we contact Yes No

Dates of Employment (month & year) From: _____ To: _____

Starting Salary \$ _____ Ending Salary \$ _____ Full Time Part Time Temporary

Duties: _____

Reason for leaving: _____

Employer _____ Job Title _____

Address _____

Phone _____ Supervisor _____ May we contact Yes No

Dates of Employment (month & year) From: _____ To: _____

Starting Salary \$ _____ Ending Salary \$ _____ Full Time Part Time Temporary

Duties: _____

Reason for leaving: _____

REFERENCES

Give below the names of three persons not related to you, whom you have known for at least one year.

Name _____	Years known _____
Address _____	
Phone _____	Type of Business _____

Name _____	Years known _____
Address _____	
Phone _____	Type of Business _____

Name _____	Years known _____
Address _____	
Phone _____	Type of Business _____

Certification

I hereby authorize **Genesis Preparatory Academy** to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or the employer can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time may result in immediate termination of employment.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

Signature: _____ Date: _____

Personal Faith

I have accepted Jesus as my Lord and Savior. Yes No

When/Where: _____

I have been baptized by immersion. Yes No

When/Where: _____

The church that I attend is: _____

Genesis Preparatory Academy - Statement of Faith

Please carefully read our Statement of Faith and indicate below your degree of support:

I fully support the Statement as written without mental reservations.

I support the Statement except for the area(s) listed and explained on a separate sheet of paper.
The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature: _____ **Date:** _____

Personal Philosophy

On a separate paper, please label and succinctly answer in one or two paragraphs each of the questions below:

- Briefly share your Christian testimony.
 - What was your life like before trusting in Jesus as your personal Lord and Savior?
 - Describe what led to your conversion.
 - How has your life looked different since surrendering to God?
 - What is your favorite/life verse and why is it important to you?
- What is your philosophy of Christian education?
- What do you feel are your main strengths and experience that you will be able to offer to Genesis Prep, its students, families, and staff?